



## Internal/Current Contractors Job Posting

**Job Number: 005533**

**Closing Date: February 11, 2018**

Resumes received in our office after the closing date will not be considered.

<b>Position Title:</b>	<b>Safety Programs Lead</b>
<b>Salary Band:</b>	M
<b>Range:</b>	DOE (Salary will be determined based on experience, qualifications and attributes.)
<b>Work Location &amp; Schedule:</b>	Anchorage This is an exempt level position that works an urban 40-hour week or compressed work week 9/80 schedule. Relocation benefits may apply.
<b>Number of Positions:</b>	One (1)
<b>Recruiting Contact:</b>	Tracey L. Mueller, Employee Relations Manager Alyeska Pipeline Service Company E-Mail: alyeska_jobs@alyeska-pipeline.com Apply on-line at <a href="http://www.alyeska-pipe.com">www.alyeska-pipe.com</a>
<b>Minimum Qualifications:</b>	Applicants must meet or exceed these minimum job requirements to apply for this position. <ul style="list-style-type: none"> <li>▪ Bachelor Degree in Occupational Safety, Risk Management or a related field</li> <li>▪ Minimum four (4) years of experience related to safety, regulatory compliance, Risk Management, or emergency response.</li> <li>▪ Advance technical knowledge in Loss Prevention System tools</li> <li>▪ Ability to provide Statistical Analysis &amp; Modeling to stakeholder</li> <li>▪ Ability to provide recommendations for both day-to-day operations and guidance to TAPS supervisors</li> <li>▪ Advanced written and verbal communication skills</li> </ul> <p>Note: <i>Related work experience above the minimum may be considered as a year-for-year substitute for all or part of the formal educational requirements.</i></p>
<b>Preferences:</b>	<ul style="list-style-type: none"> <li>▪ MBA, Risk Management, or Occupational Safety Management</li> <li>▪ Certified Safety Professional (CSP)</li> <li>▪ Associate Risk Manager (ARM)</li> <li>▪ Excellent interpersonal, communication, and documentation skills</li> <li>▪ Ability to work independently and perform successfully in a team environment</li> <li>▪ Ability to develop and maintain superior working relationships with Operations and other client/stakeholder groups</li> </ul>
<b>Accountabilities and Specific Requirements:</b>	<p>Under general direction of the Sr. Health &amp; Safety Manager, the Safety Program Lead is accountable for the following job role:</p> <p>This role leads the development and application of Alyeska's Safety programs, policies and procedures to comply with applicable regulations that create a safe and environmentally sound workplace. Research, plan, develop, and implement safety and risk related program modifications and initiatives. Participate and conduct compliance assessments and audits. Work with contractor workforce to ensure compliance to Alyeska's safety and risk expectations. Provide safety and risk support for the Emergency Response Incident Management and Crisis Management teams in the role of Incident Safety Officer. Interact with the IH in conducting workplace hazard assessments, sampling and monitoring. Act as the Fall Protection Program Administrator in accordance with ANSI/ASSE Z359 requirements.</p> <p>Comprehensive knowledge and understanding of Safety, Industrial Hygiene, and Risk practices including programmatic and management aspects for Alyeska employees and</p>



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	TAPS contractors, hazard identification and mitigation controls and techniques, risk management practices and tools. Extensive knowledge and practical application knowledge of risk management systems and processes including standardized risk identification and mitigation standards relating to business, operations, and FSIH risks on TAPS.
<b>Knowledge, Skills, and Abilities:</b>	<ul style="list-style-type: none"> <li>• Analysis &amp; Problem Solving</li> <li>• Statistical Analysis &amp; Modeling</li> <li>• Interpersonal Communications</li> <li>• Regulations</li> <li>• Training</li> <li>• Emergency Response</li> <li>• Industrial Health</li> <li>• Safety Management</li> <li>• Information Technologies</li> </ul>
<b>Contributor Level:</b>	<ul style="list-style-type: none"> <li>▪ Exempt - Professional</li> </ul>
<b>Pre-Employment Drug Screen Testing:</b>	<ul style="list-style-type: none"> <li>▪ Alyeska Pipeline Service Company (APSC) requires pre-employment drug testing utilizing hair test collections for all positions. The preferred collection site is from the head (approximately 1/2 inch of hair length necessary). Head hair testing provides an approximate 90 day window of detection that checks for drug use. In addition, for Department of Transportation covered positions, APSC will also utilize urinalysis testing. Any positive drug test makes you ineligible for APSC employment.</li> <li>▪ It is important to note that APSC does not seek or accept any genetic information as part of the hair testing procedure or any other process that could directly or inadvertently provide genetic information (family medical history).</li> </ul>
<b>Employment Verification using E-Verify:</b>	<ul style="list-style-type: none"> <li>▪ Federal Law requires all employers to verify identity and employment eligibility of all persons hired to work in the United States. Alyeska Pipeline Service Company participates in E-Verify.</li> <li>▪ E-Verify is an Internet-based system that compares information from an employee's Form I-9, Employment Eligibility Verification, to data from U.S. Department of Homeland Security and Social Security Administration records to confirm employment eligibility. <a href="http://www.dhs.gov/e-verify">http://www.dhs.gov/e-verify</a></li> </ul>
<b>TWIC:</b>	<ul style="list-style-type: none"> <li>▪ The Alyeska Valdez Marine Terminal (VMT) is a regulated facility, and the employee hired to work on the VMT or to provide emergency support or other approved work for the VMT will be required to have a Transportation Worker Identification Credential (TWIC). For more information about this Federal credential access the Web site listed below. The successful candidate for this job will be notified if a TWIC will be required and will then be responsible for enrolling and obtaining a TWIC prior to their hire date. <a href="http://www.tsa.gov">http://www.tsa.gov</a></li> </ul>

**ALYESKA PIPELINE SERVICE COMPANY IS AN EQUAL OPPORTUNITY EMPLOYER THAT VALUES WORKPLACE DIVERSITY.**

**Alyeska Pipeline is a drug-free and alcohol-free workplace.**

Apply on-line at [www.alyeska-pipe.com](http://www.alyeska-pipe.com)