



Internal/External Job Posting

Job Number: 005552

Closing Date: August 15, 2018

Resumes received in our office after the closing date will not be considered.

Position Title:	PWS Response Coordinator I/II - (16 Month Term Contract)
Salary Band:	J/K
Range:	DOE (Salary will be determined based on experience, qualifications and attributes.)
Work Location & Schedule:	Valdez, AK This is a regular exempt Valdez based position on an urban schedule of a 40-hour week or 9/80-work schedule. However, this position may be required to work a field schedule of 7-days on/7-days off based upon business needs. The person filling this position is required to live in the immediate Valdez area due to the emergency response recall requirements.
Number of Positions:	One (1) or more
Recruiting Contact:	Tracey L. Mueller, Employee Relations Manager Alyeska Pipeline Service Company E-Mail: alyeska_jobs@alyeska-pipeline.com Apply on-line at www.alyeska-pipe.com
Minimum Qualifications:	Applicants must meet or exceed these minimum job requirements to apply for this position. <ul style="list-style-type: none"> ▪ Two (2) year degree (or equivalent)* ▪ Two (2) years' knowledge in a Marine Industry ▪ Knowledge of oil spill prevention and response ▪ Strong written and verbal communication skills <i>* Additional related experience may be substituted for the education requirement.</i>
Preferences:	<ul style="list-style-type: none"> ▪ Experience with processes and systems in oil spill tactics and strategies ▪ Familiarity with APSC policies, procedures, and culture ▪ Experience in Oracle Work Management Systems ▪ Some experience and knowledge of the Prince William Sound Tanker Plan and Valdez Marine Terminal Contingency Plan.
Accountabilities and Specific Requirements:	Accountabilities for each area include work permitting, contractor operations and safety performance oversight, marine shipping operations scheduling, conducting training and response exercises in field or as member of incident management team, equipment reliability and maintenance, equipment lifecycle replacement, ensuring response readiness of equipment and personnel at all times, and Operational Discipline. Under general direction of the SERVS Operations Supervisor, the successful candidate(s) will be exposed to and show mastery of maintenance and operations activities to ensure integrity of SERVS operational mission to prevent and respond to Prince William Sound, VMT, and Pipeline oil spill emergencies. Train to become a Task Force Leader for field deployment drills and response at PWS, VMT, and Pipeline areas. Gain knowledge of Open Water, Nearshore, Duty Office, Non-mechanical response, Tug and towing operations, Lightering, Hatcheries, Sensitive Areas, Response Centers, SERVS Base, VMT, or Pipeline.
Knowledge, Skills and Abilities:	<ul style="list-style-type: none"> ▪ Analysis and Problem Solving ▪ Emergency Response ▪ Contract Management ▪ Internal & External Relations ▪ Interpersonal Communication ▪ Job Specific Computer Expertise ▪ Planning & Scheduling ▪ Regulations
Contributor Level	Individual Contributor - Professional



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<p>TAPS Safety Culture</p>	<p><u>Act With Discipline</u> Be prepared to work and arrive to work rested. Complete all pre-job planning steps. Complete all training and qualifications. Follow all required processes and procedures and use the right tools for the job. Complete all post-work activities.</p> <p><u>Take a System View</u> Assess how a task can impact others, seek input, and make all necessary notifications.</p> <p><u>Make Sound Decisions</u> Involve the right people at the right time. Identify if conditions change and act accordingly.</p> <p><u>Learn, Improve, Innovate</u> No task on TAPS is routine; be alert to emerging risks. Communicate hazards and share lessons learned from past experiences.</p> <p><u>Speak Up, Step Up</u> Alyeska fully supports the authority of every TAPS worker to speak up, take action, and stop work, regardless of role or responsibility. Participate in developing and implementing solutions.</p>
<p>Pre-Employment Drug Screen Testing</p>	<ul style="list-style-type: none"> ▪ Alyeska Pipeline Service Company (APSC) requires pre-employment drug testing utilizing hair test collections for all positions. The preferred collection site is from the head (approximately 1/2 inch of hair length necessary). Head hair testing provides an approximate 90 day window of detection that checks for drug use. In addition, for Department of Transportation covered positions, APSC will also utilize urinalysis testing. Any drug test makes you ineligible for APSC employment. ▪ It is important to note that APSC does not seek or accept any genetic information as part of the hair testing procedure or any other process that could directly or inadvertently provide genetic information (family medical history).
<p>Employment Verification using E-Verify</p>	<ul style="list-style-type: none"> ▪ Federal Law requires all employers to verify identity and employment eligibility of all persons hired to work in the United States. Alyeska Pipeline Service Company participates in E-Verify. ▪ E-Verify is an Internet-based system that compares information from an employee's Form I-9, Employment Eligibility Verification, to data from U.S Department of Homeland Security and Social Security Administration records to confirm employment eligibility. http://www.dhs.gov/e-verify
<p>TWIC</p>	<ul style="list-style-type: none"> ▪ The Alyeska Valdez Marine Terminal (VMT) is a regulated facility, and the employee hired to work on the VMT or to provide emergency support or other approved work for the VMT will be required to have a Transportation Worker Identification Credential (TWIC). For more information about this Federal credential access the Web site listed below. The successful candidate for this job will be notified if a TWIC will be required and will then be responsible for enrolling and obtaining a TWIC prior to their hire date. http://www.tsa.gov

ALYESKA PIPELINE SERVICE COMPANY IS AN EQUAL OPPORTUNITY EMPLOYER THAT VALUES WORKPLACE DIVERSITY.

Alyeska Pipeline is a drug-free and alcohol-free workplace.

Apply on-line at www.alyeska-pipe.com