



## Internal/External Job Posting

**Job Number:** 005616

**Closing Date:** Open Until Filled

Resumes received in our office after the closing date will not be considered.

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| <b>Position Title:</b>                             | <b>Enterprise Network Lead</b>   |
| <b>Salary Band:</b>                                | M  |
| <b>Range:</b>                                      | DOE<br>(Salary will be determined based on experience, qualifications and attributes.)   |
| <b>Work Location &amp; Schedule:</b>               | Anchorage<br>This is a regular exempt Anchorage based position on an urban schedule of a 40-hour week or 9/80-work schedule. Relocation benefits may apply.  |
| <b>Number of Positions:</b>                        | One (1)  |
| <b>Recruiting Contact:</b>                         | Tracey L. Mueller, Employee Relations Manager<br>Alyeska Pipeline Service Company<br>E-Mail: alyeska_jobs@alyeska-pipeline.com<br>Apply on-line at <a href="http://www.alyeska-pipe.com">www.alyeska-pipe.com</a>  |
| <b>Minimum Qualifications:</b>                     | <b>Applicants must meet or exceed these minimum job requirements to apply for this position.</b> <ul style="list-style-type: none"> <li>▪ Bachelor's degree in the field of Computer Science, Business, Project Management*</li> <li>▪ Four years' experience in enterprise server, storage, and network environments</li> <li>▪ Broad technical knowledge of Information Technology systems</li> <li>▪ Experience with multiple, diverse technical configurations, technologies, and processing environments</li> <li>▪ Experience in the creation of IT data center standards</li> <li>▪ Advanced verbal and written communication skills</li> </ul> <p>* Equivalent of experience may substitute for the Bachelor's degree on a year-for-year basis</p>   |
| <b>Preferences:</b>                                | <ul style="list-style-type: none"> <li>▪ Master's Degree in IT Technology or related</li> <li>▪ Experience provisioning Managed Services as part of an outsource engagement</li> <li>▪ 8 years' experience in IT discipline</li> <li>▪ Demonstrated formal project management or portfolio management skills</li> <li>▪ Analytical approach to service delivery and continuous improvement</li> <li>▪ Strong leadership and collaboration skills</li> <li>▪ Charismatic leader who enjoys challenges and is able to inspire others</li> <li>▪ Experience with business processes related to operating and maintaining the Trans-Alaska Pipeline System</li> </ul>  |
| <b>Accountabilities and Specific Requirements:</b> | <b>Under the general direction of the IT Operations Manager, the Enterprise Network Lead is accountable for:</b> <ul style="list-style-type: none"> <li>▪ Overseeing the design, implementation, and management of Alyeska's network, server, and storage infrastructure. This includes the preparation for failures and disasters through backup/restoration/retention strategies, disaster recovery, and business continuity planning.</li> <li>▪ Participate in IT strategic planning activities to map out IT activities to support the overall Alyeska strategic plan.</li> <li>▪ Develop supporting strategies to assure Enterprise Network &amp; Data Centers are positioned to support the IT Strategic Plan.</li> <li>▪ Provide Infrastructure consulting services to IT &amp; Business Projects which require IT Infrastructure.</li> <li>▪ Introduce new projects as necessary to assure the Enterprise Network &amp; Data Centers are continuously maintained in an operational state.</li> <li>▪ Evaluate new or emerging technologies for business value, technical capabilities, &amp; fit within the architectural framework.</li> <li>▪ Act as the technical lead for all projects &amp; initiatives affecting the Enterprise Network &amp; IT data centers.</li> <li>▪ Manage the ongoing operations of the Enterprise Network &amp; IT Data Centers, inclusive of contracts, contractors, facilities, utilities &amp; relationships.</li> </ul> |



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| <b>Knowledge, Skills and Abilities:</b>       | <ul style="list-style-type: none"> <li>▪ Analysis &amp; Problem Solving</li> <li>▪ Leadership</li> <li>▪ Strategy Objectives</li> <li>▪ Technical Analysis</li> <li>▪ Planning</li> <li>▪ Project Management</li> <li>▪ Interpersonal Communications</li> <li>▪ Develop Business Case</li> <li>▪ Financial Management</li> <li>▪ Computer Expertise</li> <li>▪ Contract Management</li> <li>▪ Business Management</li> </ul>   |
| <b>Contributor Level</b>                      | Individual Contributor   |
| <b>TAPS Safety Culture</b>                    | <p><b><u>Act With Discipline</u></b><br/>Be prepared to work and arrive to work rested. Complete all pre-job planning steps. Complete all training and qualifications. Follow all required processes and procedures and use the right tools for the job. Complete all post-work activities.</p> <p><b><u>Take a System View</u></b><br/>Assess how a task can impact others, seek input, and make all necessary notifications.</p> <p><b><u>Make Sound Decisions</u></b><br/>Involve the right people at the right time. Identify if conditions change and act accordingly.</p> <p><b><u>Learn, Improve, Innovate</u></b><br/>No task on TAPS is routine; be alert to emerging risks. Communicate hazards and share lessons learned from past experiences.</p> <p><b><u>Speak Up, Step Up</u></b><br/>Alyeska fully supports the authority of every TAPS worker to speak up, take action, and stop work, regardless of role or responsibility. Participate in developing and implementing solutions.</p> |
| <b>Pre-Employment Drug Screen Testing</b>     | <ul style="list-style-type: none"> <li>▪ Alyeska Pipeline Service Company (APSC) requires pre-employment drug testing utilizing hair test collections for all positions. The preferred collection site is from the head (approximately 1/2 inch of hair length necessary). Head hair testing provides an approximate 90 day window of detection that checks for drug use. In addition, for Department of Transportation covered positions, APSC will also utilize urinalysis testing. Any positive drug test makes you ineligible for APSC employment.</li> <li>▪ It is important to note that APSC does not seek or accept any genetic information as part of the hair testing procedure or any other process that could directly or inadvertently provide genetic information (family medical history).</li> </ul>   |
| <b>Employment Verification using E-Verify</b> | <ul style="list-style-type: none"> <li>▪ Federal Law requires all employers to verify identity and employment eligibility of all persons hired to work in the United States. Alyeska Pipeline Service Company participates in E-Verify.</li> <li>▪ E-Verify is an Internet-based system that compares information from an employee's Form I-9, Employment Eligibility Verification, to data from U.S Department of Homeland Security and Social Security Administration records to confirm employment eligibility. <a href="http://www.dhs.gov/e-verify">http://www.dhs.gov/e-verify</a></li> </ul>  |
| <b>TWIC</b>                                   | <ul style="list-style-type: none"> <li>▪ The Alyeska Valdez Marine Terminal (VMT) is a regulated facility, and the employee hired to work on the VMT or to provide emergency support or other approved work for the VMT will be required to have a Transportation Worker Identification Credential (TWIC). For more information about this Federal credential access the Web site listed below. The successful candidate for this job will be notified if a TWIC will be required and will then be responsible for enrolling and obtaining a TWIC prior to their hire date. <a href="http://www.tsa.gov">http://www.tsa.gov</a></li> </ul>   |

**ALYESKA PIPELINE SERVICE COMPANY IS AN EQUAL OPPORTUNITY  
 EMPLOYER THAT VALUES WORKPLACE DIVERSITY.  
 Alyeska Pipeline is a drug-free and alcohol-free workplace.  
 Apply on-line at [www.alyeska-pipe.com](http://www.alyeska-pipe.com)**