



## Internal/External Job Posting

**Job Number:** 005689

**Closing Date:** August 23, 2020

Resumes received in our office after the closing date will not be considered.

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| <b>Position Title:</b>                             | <b>Valdez Marine Terminal (VMT) Operations Manager</b>  |
| <b>Salary Band:</b>                                | P   |
| <b>Range:</b>                                      | DOE – (Salary will be determined based on experience.)  |
| <b>Work Location &amp; Schedule:</b>               | Valdez, AK<br>This is a regular full-time exempt Valdez based position on an urban schedule of a 40-hour week or 9/80-work schedule. Relocation benefits may apply.   |
| <b>Number of Positions:</b>                        | One (1)   |
| <b>Recruiting Contact:</b>                         | Tracey L. Mueller, Employee Relations Manager<br>Alyeska Pipeline Service Company<br>E-Mail: <a href="mailto:alyeska_jobs@alyeska-pipeline.com">alyeska_jobs@alyeska-pipeline.com</a><br>Apply on-line at <a href="http://www.alyeska-pipe.com">www.alyeska-pipe.com</a>  |
| <b>Minimum Qualifications:</b>                     | Applicants must meet or exceed these minimum job requirements to apply for this position. <ul style="list-style-type: none"> <li>▪ Bachelor’s degree in engineering, science or related field. A bachelor’s degree and 4 years direct experience with terminal operations at the leadership level can be substituted for a degree in engineering or the sciences.</li> <li>▪ Minimum Eight (8) years of related experience.</li> <li>▪ Broad knowledge required of power generation, power distribution, water and waste water treatment, marine loading, plant/pipeline processes, control systems, and reliability.</li> <li>▪ Proven record of manager or supervisor experience.</li> <li>▪ Well-developed leadership skills.</li> <li>▪ Superior written and verbal communication skills.</li> <li>▪ Understanding of Business Acumen including Financial &amp; Personnel Administration.</li> <li>▪ Ability to work effectively with internal and external stakeholders including regulators, company representatives, and local communities.</li> </ul>   |
| <b>Preferences:</b>                                | <ul style="list-style-type: none"> <li>▪ Advanced degree in engineering, business or science.</li> <li>▪ Ten (10) years related experience with progressively higher responsibility.</li> <li>▪ Professional Engineer License.</li> <li>▪ Strong Business Acumen including Financial and Personnel Administration.</li> <li>▪ Ability to work with peers and management across the company to align processes and systems for consistency and efficiency.</li> <li>▪ Advanced working knowledge of concepts, practices and procedures regarding terminal operations.</li> <li>▪ Broad understanding of quality, safety, health and environmental compliance-related issues in the Oil and Gas Industry.</li> <li>▪ Understanding of Trans Alaska Pipeline System (TAPS) and process safety.</li> <li>▪ Superior negotiation and conflict resolution skills.</li> <li>▪ Experience interacting with State and Federal regulatory agencies.</li> <li>▪ Incident and crisis management.</li> <li>▪ Ability to have direct and honest conversations required at the leadership level.</li> <li>▪ Strong interpersonal skills, ability to facilitate diverse groups into working teams.</li> <li>▪ Proven ability to successfully lead teams and drive performance.</li> <li>▪ Superior risk-informed decision-making ability in complex environments.</li> <li>▪ Proven ability to drive positive change with continuous improvement, innovative leadership, and delivery of successful results including industry best practices.</li> </ul> |
| <b>Accountabilities and Specific Requirements:</b> | This position carries the sole accountability for VMT Operations which includes Utilities (Power Vapor and Ballast Water Treatment) and Marine Operations, as well as the following: <ul style="list-style-type: none"> <li>▪ Provide leadership to supervisors, coordinators, operators and support staff personnel.</li> </ul>  |



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|                            | <ul style="list-style-type: none"> <li>▪ Deliver operational focus on process safety principles.</li> <li>▪ Establish and execute performance standards and operational philosophies.</li> <li>▪ Develop business processes and procedures to safely and reliably operate within business and regulatory requirements.</li> <li>▪ Coordinate operations with pipeline/terminal maintenance and project groups.</li> <li>▪ Provide technical support and guidance to projects.</li> <li>▪ Work with Engineering to ensure Valdez Marine Terminal (VMT) asset support is prioritized and operational needs are being met.</li> <li>▪ Interface with other senior management and Owner companies regarding operational issues and system configuration.</li> <li>▪ Ability to lead and implement change management strategies and to develop plans that minimize resistance.</li> <li>▪ Identify and execute business improvements on a recurring basis.</li> <li>▪ Demonstrate and enforces the highest professional integrity, ethics and safety discipline.</li> <li>▪ Foster a positive open work environment, systems approach and disciplined execution of all assigned tasks.</li> </ul> |
| <b>Contributor Level</b>   | <ul style="list-style-type: none"> <li>▪ Manager</li> </ul>  |
| <b>Expertise/Knowledge</b> | <ul style="list-style-type: none"> <li>▪ Operations &amp; Maintenance</li> <li>▪ Problem Solving</li> <li>▪ Reliability</li> <li>▪ Process Safety Management</li> <li>▪ Safety Management</li> <li>▪ Decision Making</li> <li>▪ Strategic Thinking</li> <li>▪ Communication</li> <li>▪ Business Acumen</li> <li>▪ Management</li> <li>▪ Teambuilding</li> <li>▪ Negotiation</li> <li>▪ Data Management</li> <li>▪ Quality Assurance</li> <li>▪ Regulatory Compliance</li> <li>▪ Collaboration</li> <li>▪ Problem Solving</li> <li>▪ Analysis</li> <li>▪ Interpersonal Skills</li> <li>▪ Financial Stewardship</li> <li>▪ Supervision</li> <li>▪ Motivation</li> <li>▪ Conflict Resolution</li> <li>▪ Planning</li> <li>▪ Document Control</li> <li>▪ Contracting and Procurement</li> <li>▪ Risk Management</li> </ul>   |
| <b>TAPS Safety Culture</b> | <p><b><u>Act with Discipline</u></b><br/>Be prepared to work and arrive to work rested. Complete all pre-job planning steps. Complete all training and qualifications. Follow all required processes and procedures and use the right tools for the job. Complete all post-work activities.</p> <p><b><u>Take a System View</u></b><br/>Assess how a task can impact others, seek input, and make all necessary notifications.</p> <p><b><u>Make Sound Decisions</u></b><br/>Involve the right people at the right time. Identify if conditions change and act accordingly.</p> <p><b><u>Learn, Improve, Innovate</u></b><br/>No task on TAPS is routine; be alert to emerging risks. Communicate hazards and share lessons learned from past experiences.</p> <p><b><u>Speak Up, Step Up</u></b><br/>Alyeska fully supports the authority of every TAPS worker to speak up, take action, and stop work, regardless of role or responsibility. Participate in developing and implementing solutions.</p>   |



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| <p><b>Pre-Employment Drug Screen Testing</b></p>     | <ul style="list-style-type: none"> <li>▪ Alyeska Pipeline Service Company (APSC) requires pre-employment drug testing utilizing hair test collections for all positions. The preferred collection site is from the head (approximately 1/2 inch of hair length necessary). Head hair testing provides an approximate 90-day window of detection that checks for drug use. In addition, for Department of Transportation covered positions, APSC will also utilize urinalysis testing. Any positive drug test makes you ineligible for APSC employment.</li> <li>▪ It is important to note that APSC does not seek or accept any genetic information as part of the hair testing procedure or any other process that could directly or inadvertently provide genetic information (family medical history.)</li> </ul> |
| <p><b>Employment Verification using E-Verify</b></p> | <ul style="list-style-type: none"> <li>▪ Federal Law requires all employers to verify identity and employment eligibility of all persons hired to work in the United States. Alyeska Pipeline Service Company participates in E-Verify.</li> <li>▪ E-Verify is an Internet-based system that compares information from an employee's Form I-9, Employment Eligibility Verification, to data from U.S Department of Homeland Security and Social Security Administration records to confirm employment eligibility. <a href="http://www.dhs.gov/e-verify">http://www.dhs.gov/e-verify</a></li> </ul>  |
| <p><b>TWIC</b></p>                                   | <ul style="list-style-type: none"> <li>▪ The Alyeska Valdez Marine Terminal (VMT) is a regulated facility, and the employee hired to work on the VMT or to provide emergency support or other approved work for the VMT will be required to have a Transportation Worker Identification Credential (TWIC). For more information about this Federal credential, access the Web site listed below. The successful candidate for this job will be notified if a TWIC will be required and will then be responsible for enrolling and obtaining a TWIC prior to their hire date. <a href="http://www.tsa.gov">http://www.tsa.gov</a></li> </ul>  |

**ALYESKA PIPELINE SERVICE COMPANY IS AN EQUAL OPPORTUNITY EMPLOYER THAT VALUES WORKPLACE DIVERSITY.**

**Alyeska Pipeline is a drug-free and alcohol-free workplace.  
Apply on-line at [www.alyeska-pipe.com](http://www.alyeska-pipe.com)**